

Construction Site Access Request

Date: [Insert Date]

To: [Insert Emergency Services Contact Name]

Emergency Services Department

[Insert Address]

Dear [Emergency Services Contact Name],

I am writing to formally request access to the construction site located at [insert site address] for emergency services. This request is made to ensure that in the event of an emergency, your team can respond quickly and efficiently without any delays.

The site is currently under construction, and we acknowledge the importance of maintaining safety and adherence to protocols. To facilitate this, we will ensure that necessary protocols are in place for the safe entry and movement within the site. We are committed to collaborating with your team to receive any specific instructions or requirements needed to access the site during emergencies.

Please let us know if there are any forms or additional information required to process this request. We appreciate your cooperation and assistance in ensuring the safety of both our workers and the community.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

[Your Company Address]