

Construction Project Maintenance Feedback

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Feedback on Construction Project Maintenance

Dear [Recipient Name],

I hope this message finds you well. I would like to provide feedback regarding the maintenance aspects of the [Project Name] construction project that has recently been completed.

Positive Aspects:

- Quality of workmanship has been commendable.
- Timely completion of maintenance tasks.
- Communication throughout the project was effective.

Areas for Improvement:

- Enhancement of safety protocols during maintenance.
- More thorough documentation of maintenance procedures.
- Regular maintenance checks at specified intervals.

Thank you for your attention to these matters. I look forward to your response and working together on future improvements.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]