

Subcontractor Collaboration Agreement

Date: [Insert Date]

To,

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

This letter serves as a formal agreement for collaboration between [Your Company Name] and [Subcontractor's Name] regarding [Project Name/Description]. Below are the terms and conditions of our collaboration:

Scope of Work

[Describe the specific tasks and deliverables expected from the subcontractor.]

Payment Terms

[Detail the payment structure, including rates and payment schedule.]

Duration of Agreement

[Specify the start date and end date of the collaboration.]

Confidentiality

[Outline any confidentiality clauses relevant to the project.]

Termination

[Specify the conditions under which the agreement may be terminated.]

Acceptance

Please confirm your acceptance of this agreement by signing below and returning a copy.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]

Subcontractor Signature

Date: _____