

# Contractor Assessment Report

Date: [Insert Date]

To: [Contractor's Name]

Address: [Contractor's Address]

## Project Details

Project Name: [Insert Project Name]

Project Location: [Insert Location]

Assessment Period: [Insert Period]

## Assessment Criteria

- Quality of Work: [Rating]
- Timeliness: [Rating]
- Cost Management: [Rating]
- Communication: [Rating]
- Safety Compliance: [Rating]

## Summary of Findings

[Insert Summary of Findings]

## Recommendations

[Insert Recommendations]

## Conclusion

Based on the assessment, we appreciate your efforts and recommend the following measures for improvement: [Insert Measures].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]