

Subcontractor Work Engagement Letter

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are pleased to engage you as a subcontractor to perform the following work on our behalf:

Project Details:

Project Name: [Insert Project Name]

Scope of Work: [Insert detailed description of the work to be performed]

Start Date: [Insert Start Date]

Completion Date: [Insert Completion Date]

Payment Terms:

The total compensation for the work completed will be [Insert Payment Amount], to be paid upon [Insert Payment Terms].

Terms and Conditions:

1. The subcontractor agrees to comply with all applicable laws and regulations.
2. All work must meet industry standards and be completed to our satisfaction.
3. You will provide all necessary tools and materials required for the project.

Please indicate your acceptance of this engagement by signing below and returning a copy of this letter by [Insert Return Date].

We look forward to working with you.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Accepted by:

[Subcontractor's Name]

Date: _____