

Letter Regarding Recruitment Policy Enhancements

Date: [Insert Date]

To: [Employee/Team Name]

From: [Your Name]

Subject: Enhancements to Recruitment Policy for Diversity and Inclusion

Dear [Employee/Team Name],

As part of our ongoing commitment to fostering a diverse and inclusive workplace, we are pleased to announce enhancements to our recruitment policy. These changes are designed to ensure that our hiring practices are equitable and reflective of the diverse communities we serve.

Key enhancements include:

- Implementing blind recruitment techniques to minimize bias.
- Forming diverse hiring panels to ensure varied perspectives in decision-making.
- Expanding outreach to underrepresented groups through targeted partnerships and job fairs.
- Providing training for hiring managers on inclusive hiring practices.

We believe these enhancements will help us build a more dynamic and innovative team that values diverse experiences and viewpoints. Your support and participation in this initiative are crucial for its success.

Thank you for your commitment to creating an inclusive environment at [Company Name]. If you have any questions or suggestions, please feel free to reach out.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]