

# Privacy Violation Complaint Letter for Identity Theft

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Recipient Name]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally report an incident of identity theft that has resulted in a significant violation of my privacy. I believe that my personal information has been unlawfully accessed and used without my consent.

Details of the Incident:

- **Date of incident:** [Insert Date]
- **Description of the violation:** [Describe what happened]
- **Actions taken:** [What steps have you taken?]

I have attached documentation that supports my claim, including [list any attached documents like police reports, letters, etc.]. I request that you investigate this matter urgently and take the necessary action to protect my identity.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]