

Corporate Travel Itinerary

Client Name: John Doe

Company: ABC Corp

Date: October 15, 2023

Travel Details

- **Departure:** New York (JFK) - October 20, 2023, 7:00 AM
- **Arrival:** London (LHR) - October 20, 2023, 8:30 PM
- **Flight:** Delta Airlines DL 1941

Accommodation

Hotel: The London Hilton

Check-in: October 20, 2023

Check-out: October 25, 2023

Address: 22 Park Lane, London, W1K 1BE

Contact Number: +44 20 7208 6000

Meeting Schedule

- **Date:** October 21, 2023
- **Time:** 10:00 AM
- **Location:** ABC Corp Office, London

Transportation

Airport Transfer: Pre-booked sedan service from LHR to hotel

Contact Information

Travel Coordinator: Jane Smith

Email: jane.smith@abccorp.com

Phone: +1 234 567 8901

Thank you for choosing us for your travel needs. We hope you have a pleasant journey!