

Server Downtime Notification

Dear Valued User,

We are writing to inform you that our servers will be undergoing maintenance on **[Date]** from **[Start Time]** to **[End Time]**. During this period, our services will be temporarily unavailable.

We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve our services.

If you have any questions or concerns, please do not hesitate to reach out to us at **[Contact Information]**.

Thank you for your patience.

Sincerely,

Your Company Name