

Important Notice: Scheduled Downtime

Dear Valued User,

We would like to inform you that our platform will be undergoing scheduled maintenance on **[Date]** from **[Start Time]** to **[End Time]**. During this time, the platform may be temporarily unavailable.

We appreciate your understanding and patience as we work to enhance our services. Please plan accordingly and we apologize for any inconvenience this may cause.

If you have any questions or concerns, please do not hesitate to contact our support team at **[Contact Information]**.

Thank you for your continued support.

Sincerely,
[Your Company Name]