

# Dispute Over Bank Service Fees

Bank Name  
Address Line 1  
Address Line 2  
City, State, Zip Code

Date: [Insert Date]

Account Holder Name  
Account Number: [Insert Account Number]  
Address Line 1  
Address Line 2  
City, State, Zip Code

Dear [Bank Manager's Name],

I am writing to formally dispute several service fees that have been charged to my account, [Insert Account Number]. I noticed these fees on my recent bank statement dated [Insert Statement Date].

The specific fees I am disputing are as follows:

- [Fee Description 1] - \$[Amount]
- [Fee Description 2] - \$[Amount]
- [Fee Description 3] - \$[Amount]

Please review my account and provide clarification regarding these charges. It is my belief that these fees are unwarranted based on the terms of our agreement and my banking history.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,  
[Your Name]  
[Your Signature (if sending a hard copy)]