

Bank Fees Reversal Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I hope this message finds you well. I am writing to formally request a reversal of fees applied to my account ([Account Number]) on [Date of Fee Charge]. The fees in question total [Amount] and were charged due to [Brief Explanation of Reason for Fees].

As a loyal customer, I would appreciate your consideration in reversing these fees. [Optional: Brief explanation of any relevant context, such as issues that caused the fees or your banking history].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]