

# Dispute Resolution Letter

Date: [Insert Date]

To: [Bank Name]

Address: [Bank Address]

Account Number: [Your Account Number]

Subject: Dispute of Bank Fees

Dear [Bank Manager's Name],

I am writing to formally dispute certain fees that have been charged to my account, number [Your Account Number]. Upon reviewing my recent bank statement dated [Statement Date], I noticed the following charges that I believe are incorrect:

- Fee 1: [Description and Amount]
- Fee 2: [Description and Amount]
- Fee 3: [Description and Amount]

I kindly ask for your assistance in reviewing these charges, as I believe they do not conform to the bank's fee schedule or my account agreement. I have attached copies of my bank statements and relevant documentation for your reference.

I appreciate your attention to this matter and look forward to a prompt resolution. Please contact me at [Your Phone Number] or [Your Email Address] if you need any further information.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]