

Goal-Setting Letter

Date: [Insert Date]

Dear [Mentor/Mentee's Name],

I hope this message finds you well. As we embark on this mentorship journey, I am excited to outline the goals I hope to achieve during our time together.

Goal 1: [Insert Goal]

Details: [Insert details on how this goal will be achieved]

Goal 2: [Insert Goal]

Details: [Insert details on how this goal will be achieved]

Goal 3: [Insert Goal]

Details: [Insert details on how this goal will be achieved]

I believe that by collaborating on these goals, we can maximize the potential of this mentorship. I look forward to your insights and support.

Thank you for your guidance and commitment.

Sincerely,

[Your Name]

[Your Contact Information]