

# Salary Negotiation for Increased Responsibilities

Dear [Manager's Name],

I hope this message finds you well. I would like to take a moment to express my gratitude for the opportunities I've had to contribute to [Company Name] over the past [duration of employment]. As you are aware, I have taken on increased responsibilities in my role, including [list specific tasks or projects].

Given the additional duties I have assumed, I would like to discuss the possibility of a salary adjustment that reflects these changes. I believe that my contributions, specifically in [mention specific achievements or results], have positively impacted our team and goals.

I am committed to continuing to deliver high-quality results and contribute to the success of [Company Name]. I would appreciate the opportunity to discuss my compensation in light of my expanded role at your earliest convenience.

Thank you for considering my request. I look forward to our discussion.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]