

Salary Negotiation Letter

Date: [Insert Date]

To: [Manager's Name]

Position: [Manager's Position]

Company: [Company Name]

Address: [Company Address]

Dear [Manager's Name],

I hope this message finds you well. I want to take a moment to express my gratitude for the opportunity to contribute to [Project Name], which has been a significant success for our team and the company. I am proud of the role I played in driving this project to completion, and I believe it showcased my dedication and skills.

Given the successful outcome of the project and the increased responsibilities I have taken on, I would like to discuss the possibility of a salary adjustment that reflects my contributions and the value I bring to the team.

I believe a review of my current compensation is appropriate, especially considering the added responsibilities and my commitment to achieving our team goals. I would appreciate the chance to discuss this with you at your earliest convenience.

Thank you for considering my request. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]