

Dear Team,

We are excited to share an update on our Diversity and Inclusion Strategy as part of our commitment to fostering an inclusive workplace. Over the past quarter, we have implemented several initiatives aimed at enhancing our diverse workforce and creating an environment where everyone feels valued.

Key Highlights:

- Launched mentorship program connecting underrepresented employees with senior leaders.
- Conducted company-wide training sessions on unconscious bias and cultural competence.
- Established Employee Resource Groups to support various communities within our organization.
- Set measurable diversity hiring goals for the upcoming year.

Looking Ahead:

As we move forward, we are dedicated to evaluating our progress and seeking feedback from all employees. Your insights are invaluable to refining our strategy and ensuring it aligns with our collective goals.

Thank you for your ongoing support in making our workplace more inclusive. Together, we can create a culture that celebrates our diverse backgrounds and perspectives.

Sincerely,

[Your Name]

[Your Position]

[Company Name]