

Property Damage Complaint

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Local Authority Name]

[Authority Address]

[City, State, Zip Code]

Dear [Local Authority Name],

I am writing to formally complain about property damage that has occurred at my residence located at [Your Address]. The incident took place on [Date of Incident], and has resulted in [brief description of the damage, e.g., broken fence, vandalism, etc.].

I have attached photographs and any relevant documents to provide further evidence of the damage. I kindly request that your office investigate this matter and assist in resolving the issues arising from this incident.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]