

Summer Internship Invitation

Dear [Intern's Name],

We are pleased to inform you that you have been selected for a summer internship position at [Company Name]. Your skills and experiences impressed us, and we believe you will be a great addition to our team.

The internship will start on [Start Date] and will last until [End Date]. During this period, you will have the opportunity to work on [briefly describe projects or responsibilities].

Please confirm your acceptance of this offer by [Response Deadline] by replying to this email.

We look forward to welcoming you to our team!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]