

# Internship Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the internship offer at [Company's Name] for the [specific position] position, starting on [start date]. I am excited about the opportunity to work with your team and contribute to [mention specific project or company goals].

Thank you for this incredible opportunity. I look forward to starting my internship and gaining valuable experience at [Company's Name].

Sincerely,

[Your Name]