

Interview Scheduling Reminder

Dear [Candidate's Name],

We hope this message finds you well. This is a friendly reminder about your upcoming job interview for the [Job Title] position with [Company Name].

Date: [Interview Date]

Time: [Interview Time]

Location: [Interview Location]

Please let us know if you have any questions or if you need to reschedule.

We look forward to meeting you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]