

Hazardous Situation Report

Date: [Insert Date]

Reported By: [Your Name]

Department: [Department Name]

Location: [Location of the Hazard]

Description of Hazard:

[Brief description of the hazardous situation]

Potential Risks:

[List potential risks associated with the hazard]

Immediate Action Taken:

[Description of actions taken to mitigate the hazard]

Recommendations for Future Prevention:

[Suggestions for preventing similar situations in the future]

Signature:

[Your Signature]