

Service Interruption Compensation Request

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request compensation for the service interruption that occurred on [date of interruption]. The disruption lasted for [duration of interruption] and significantly impacted my daily activities/work.

According to our service agreement, [mention any relevant terms about service uptime or compensation]. I believe I am entitled to compensation due to the inconvenience caused.

I kindly request a prompt response to my request and look forward to your understanding and support in this matter.

Thank you for your attention to this issue.

Sincerely,

[Your Name]