

Notice of Internet Service Interruption

Date: [Insert Date]

Dear [Customer Name],

We are writing to inform you that there will be an interruption to your internet service due to [reason for interruption, e.g., maintenance, upgrade, unforeseen issues]. This interruption is scheduled to occur on [insert date and time] and is expected to last approximately [estimated duration].

We understand that internet connectivity is essential for your daily activities, and we apologize for any inconvenience this may cause. Our team is dedicated to restoring service as quickly as possible and ensuring that this interruption is minimized.

If you have any questions or concerns regarding this service interruption, please do not hesitate to reach out to our customer service team at [insert customer service contact details].

Thank you for your understanding and support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]