

Internship Completion Confirmation

Date: [Insert Date]

To Whom It May Concern,

This is to confirm that [Intern's Name] has successfully completed their internship with [Company Name] from [Start Date] to [End Date]. During this period, [he/she/they] worked in the [Department/Position] and contributed significantly to our projects.

We appreciate [Intern's Name]'s hard work and dedication and wish [him/her/them] all the best in [his/her/their] future endeavors.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]