

Request for Pricing Reconsideration

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Supplier's Name]

[Supplier's Company Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Name],

I hope this message finds you well. I am writing to formally request a reconsideration of the pricing for the products we have been sourcing from your company.

After reviewing our recent purchases and the current market trends, we believe that there is an opportunity to adjust the pricing structure without compromising the quality of your products. We value our partnership and wish to maintain a long-term relationship with your company.

We would appreciate it if you could provide us with an updated pricing proposal that reflects a more competitive rate. This would greatly assist us in continuing to utilize your services and products efficiently.

Thank you for considering this request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]