

Subject: Discussion on Supplier Pricing Terms

Date: [Insert Date]

To: [Supplier's Name]

From: [Your Name]

Dear [Supplier's Contact Name],

I hope this message finds you well. I am writing to discuss the current pricing terms we have in place for our ongoing partnership. We value the relationship we have built and would like to ensure that it remains mutually beneficial.

As we review our budget and forecasting for the upcoming quarter, we have identified a need to re-evaluate our pricing agreement. We believe that an open discussion regarding pricing adjustments could lead to a more sustainable partnership.

Please let us know your availability for a meeting or a call to discuss this matter further. We appreciate your attention and look forward to your prompt response.

Thank you for your continued support.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]