

Tax Refund Adjustment Notification

Date: [Insert Date]

To: [Expatriate's Name]

[Expatriate's Address]

City, State, Zip Code

Dear [Expatriate's Name],

We are writing to inform you regarding an adjustment made to your tax refund for the fiscal year [Insert Year]. After reviewing your tax submission, we have identified certain discrepancies that necessitate a revision of your original refund amount.

The adjusted refund amount is now calculated to be [Insert New Refund Amount], reflecting the necessary corrections. Please find attached the detailed explanation of adjustments made to your tax return.

If you have any questions or require further clarification, feel free to contact our office at [Insert Contact Information]. We appreciate your understanding and cooperation in this matter.

Thank you,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]