

Request for Tax Debt Reduction

Your Name

Your Address

Your City, State, Zip Code

Your Email

Your Phone Number

Date

Internal Revenue Service

Address of IRS Office

City, State, Zip Code

Dear Sir/Madam,

I am writing to formally request a reduction in my tax debt under the Offer in Compromise program. I have encountered significant financial hardship and am unable to pay the full amount owed.

My details are as follows:

- Taxpayer Identification Number: [Your TIN]
- Tax Year(s): [The years for which you owe taxes]
- Total Amount Owed: [Total amount]

I have attached the necessary documentation to support my case, including proof of income, expenses, and other relevant financial information.

I kindly ask for your consideration of my request to reduce my tax liability. This would greatly aid my financial recovery and allow me to become a compliant taxpayer.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]