

# Letter of Petition for Tax Obligation Cancellation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

## **Subject: Petition for Cancellation of Tax Obligation**

Dear [Tax Authority's Name or Title],

I hope this letter finds you well. I am writing to formally request the cancellation of my tax obligation associated with [specify the tax year or details of the tax obligation]. My taxpayer identification number is [Your Tax ID Number].

Due to [briefly explain your reasons, e.g., financial hardship, medical emergency, etc.], I am unable to fulfill this obligation and kindly ask for your understanding and assistance in this matter.

I have enclosed relevant documentation to support my request, including [list any documents, e.g., financial statements, medical records, etc.]. I am hopeful that upon reviewing my situation, you will consider my request favorably.

Thank you for your time and consideration. I look forward to your prompt response.

Sincerely,

[Your Name]