

# Formal Appeal for IRS Debt Relief

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

Internal Revenue Service [IRS Address] [City, State, Zip Code]

Subject: Formal Appeal for IRS Debt Relief - [Your Tax Identification Number]

Dear Sir/Madam,

I am writing to formally appeal for relief concerning my outstanding tax debt reflected in the IRS notice dated [insert date of notice]. My Tax Identification Number is [insert TIN]. I believe that due to [explain your circumstances briefly, e.g., financial hardship, medical reasons], I am eligible for a reconsideration of my tax liability.

Given my current financial situation, I respectfully request that the IRS consider options available for debt relief, including [mention any specific relief programs you are targeting, e.g., Offer in Compromise, Currently Not Collectible status].

I have enclosed the necessary supporting documents, including [list any documents you are attaching, e.g., financial statements, medical records]. I appreciate your time in reviewing my case and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]