

Tax Debt Forgiveness Appeal

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Internal Revenue Service

Address of the Tax Office

City, State, Zip Code

Dear Tax Officer,

I am writing to formally appeal for forgiveness of my tax debt, with the reference number [insert tax debt reference]. Due to [briefly explain your circumstances: financial hardship, medical issues, etc.], I am unable to meet my tax obligations.

Despite my efforts to resolve this matter, I find myself in a position where I cannot afford the payments. I kindly request that you consider my situation and grant me forgiveness for my outstanding tax liability.

I have attached documentation to support my appeal, including [list any documents such as income statements, medical records, etc.].

Thank you for considering my request. I appreciate your understanding and look forward to your response.

Sincerely,

[Your Name]