

Dispute Filing for Tax Assessment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority's Name]

[Tax Authority's Address]

[City, State, Zip Code]

Subject: Dispute of Tax Assessment for the Year [Year]

Dear [Tax Authority's Name or Officer's Name],

I am writing to formally dispute the tax assessment for the year [Year], as communicated to me in your letter dated [Date of the assessment notice]. The reference number for this assessment is [Reference Number].

Upon reviewing the assessment, I believe there has been an error regarding [specific reasons for the dispute, e.g., incorrect income calculation, unaccounted deductions, etc.]. I have attached relevant documentation, including [list of documents, e.g., tax returns, receipts, etc.], to support my claim.

In light of these discrepancies, I respectfully request a review of my case and an adjustment to the tax assessment. I am hopeful for a prompt resolution to this matter.

Thank you for your attention to this issue. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]