

Request for Clarification on Tax Assessment Details

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

Dear [Tax Authority Contact/Department],

I hope this message finds you well. I am writing to request clarification regarding the details of my recent tax assessment for the tax year [Insert Tax Year]. My tax identification number is [Insert Tax ID Number].

Upon reviewing the assessment, I have some questions and concerns related to the following aspects:

- [Specify Concern 1]
- [Specify Concern 2]
- [Specify Concern 3]

Could you please provide further information and clarification on these matters? I would appreciate any documentation or references that can help me understand the assessment better.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]