

# Return Policy Appeal Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally appeal the decision regarding my recent return request for the product [Product Name/Description], which was purchased on [Purchase Date] under order number [Order Number].

Despite adhering to the return policies outlined on your website, my request was denied due to [mention reason for denial]. I believe that this decision may have been based on a misunderstanding of the situation, and I would like to provide further context.

[Include details and justifications for your appeal. Explain why you believe the return should be accepted, referencing any relevant policies or previous communications if applicable.]

Given the circumstances, I kindly ask you to reconsider my appeal and allow for the return of the item. I have always appreciated the quality of products and service provided by [Company's Name], and I look forward to resolving this matter amicably.

Thank you for your attention to this matter. I hope to hear from you soon.

Sincerely,

[Your Name]