

Retail Tax Compliance Certification Submission

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Submission of Retail Tax Compliance Certification Documentation

I am writing to submit the necessary documentation required for the Retail Tax Compliance Certification for [Your Company Name]. We aim to ensure adherence to all applicable retail tax regulations.

Enclosed are the following documents for your review:

- Tax Compliance Certification Form
- Recent Tax Returns
- Sales Tax Payment Records
- Other Supporting Documents

Please feel free to contact me if you require additional information or further clarification regarding our compliance status.

Thank you for your attention to this matter. We look forward to your confirmation of receipt.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]