

Notification of Municipal Tax Change

[Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you of a change in the municipal tax rate that will affect your rental payments.

Effective [Effective Date], the municipal tax rate for your property located at [Property Address] will change from [Old Tax Rate] to [New Tax Rate]. As a result, your monthly rent will be adjusted accordingly to reflect this change, starting on [Adjustment Start Date].

The new monthly rent will be [New Rent Amount]. We appreciate your understanding as these adjustments are made to comply with local tax regulations.

If you have any questions or concerns regarding this change, please do not hesitate to reach out to us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company/Organization Name]