

Municipal Tax Change Notification

Date: [Insert Date]

To: [Executor's Name]

Address: [Executor's Address]

City, State, Zip: [Executor's City, State, Zip]

Subject: Notification of Municipal Tax Change for Estate of [Deceased's Name]

Dear [Executor's Name],

We are writing to inform you of a recent change in the municipal tax obligations concerning the estate of [Deceased's Name], who passed away on [Date of Death].

Effective [Effective Date], the following changes will be applicable:

- New Tax Rate: [New Tax Rate]
- Due Date for Tax Payment: [Due Date]
- Applicable Penalties for Late Payment: [Penalty Details]

Please ensure that these changes are noted and applied accordingly while managing the estate. It is advisable to consult with a tax professional to understand the implications of these changes fully.

If you have any questions or require further assistance, please do not hesitate to contact our office at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Municipality Name]

[Municipality Contact Information]