

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Title]

[Department/Organization Name]

[Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a tax exemption for elderly citizens, specifically for myself and other seniors within our community. Given the financial challenges that often accompany retirement, we believe that tax relief would greatly enhance our quality of life.

As an elderly citizen, I have been facing increasing financial burdens, including medical expenses and living costs. A tax exemption would alleviate some of these pressures and allow for a more manageable budget.

I have attached all necessary documentation that supports my request, including proof of age, financial statements, and any other pertinent information.

Thank you for considering this request. I respectfully ask for your support in providing tax relief for elderly citizens. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]