

Tax Compliance Review Letter

Date: [Insert Date]

To,
[Partner Name]
[Partnership Firm Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Subject: Tax Compliance Review for [Partnership Firm Name]

Dear [Partner Name],

We are writing to inform you that as part of our ongoing commitment to ensure tax compliance, we will be conducting a review of your partnership's tax documents and filings for the fiscal year [Insert Year]. This review is essential to ascertain that all applicable tax laws and regulations are being adhered to.

The review will include, but not be limited to, the following:

- Assessment of income declaration
- Verification of deductions claimed
- Review of partnership agreements
- Examination of IRS filings and schedules

Please ensure that all relevant documents are made available to us by [Insert Deadline]. This will greatly assist in expediting the review process.

Should you have any questions or require further clarification, please do not hesitate to contact us at [Your Contact Information].

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Title]
[Your Firm Name]
[Your Firm Address]
[Your Email Address]
[Your Phone Number]