

Corporate Tax Refund Appeal for Overpayment

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

Subject: Appeal for Corporate Tax Refund - [Tax Year]

Dear [Tax Authority Contact Name],

We are writing to formally appeal for a refund of the corporate taxes overpaid by [Your Company Name] for the tax year [Year]. Our records indicate that we overpaid our corporate taxes in the amount of [Amount Overpaid].

Upon reviewing our tax filings and payments, we discovered that [brief explanation of the overpayment, e.g., miscalculated taxes, changes in rates, etc.]. Enclosed with this letter are relevant documents supporting our claim, including:

- Copy of tax returns for the year in question
- Payment receipts
- Calculations demonstrating the overpayment

We respectfully request that you review our case and process the refund for the overpayment at your earliest convenience. We appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]