

# Notice of Tax Invoice Discrepancy

Date: [Date]

To: [Recipient Name]

Company: [Recipient Company Name]

Address: [Recipient Address]

Dear [Recipient Name],

We hope this message finds you well. We are writing to bring to your attention a discrepancy identified in the tax invoice (Invoice No: [Invoice Number]) issued on [Invoice Date].

Details of the discrepancy are as follows:

- Discrepancy Description: [Description]
- Expected Amount: [Expected Amount]
- Billed Amount: [Billed Amount]

We kindly ask you to review this matter at your earliest convenience and provide clarification or corrections if necessary. Should you require any further information, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]