

# Request for Pension Exemption Eligibility Proof

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request proof of my eligibility for pension exemption. I believe that I am entitled to this exemption based on [brief explanation of your eligibility criteria].

In order to proceed with my application for the exemption, I kindly ask you to provide the necessary documentation or certification that confirms my eligibility. This will greatly assist me in completing the required processes.

If you require any additional information or documentation from my side, please do not hesitate to reach out to me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]