

Pension Tax Exemption Eligibility Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the eligibility criteria for pension tax exemption for the year [Insert Year]. As a recipient of a pension plan, I would like to understand whether my circumstances qualify me for any tax exemptions available.

Specifically, I am interested in information regarding:

- The conditions that must be met for eligibility.
- The necessary documentation required to apply for the exemption.
- Any deadlines I should be aware of in order to complete the application process.

I appreciate your assistance in this matter and look forward to your prompt response.

Thank you for your attention.

Sincerely,

[Your Name]