

Tax Deferral Agreement Inquiry

Date: [Insert Date]

[Your Name]

[Your Title]

[Non-Profit Organization Name]

[Organization Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

[Tax Authority Name]

[Tax Authority Address]

[City, State, ZIP Code]

Subject: Inquiry Regarding Tax Deferral Agreement for Non-Profit Organizations

Dear [Recipient's Name],

I hope this letter finds you well. I am writing on behalf of [Non-Profit Organization Name], a non-profit organization dedicated to [brief description of the organization's mission]. We are reaching out to inquire about the possibility of entering into a tax deferral agreement.

As we continue to serve our community and fulfill our mission, it is imperative that we manage our financial resources effectively. A tax deferral agreement would greatly assist us in allocating more funds towards our programs and services.

We would appreciate any information you could provide regarding the eligibility criteria, application process, and any necessary documentation required for such an agreement. Additionally, if there are specific deadlines or guidelines that we need to be aware of, please let us know.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Non-Profit Organization Name]