

Refund Inquiry for Deceased Taxpayer's Estate

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[IRS Address or Relevant Tax Authority]

[City, State, Zip Code]

Subject: Inquiry Regarding Refund for Deceased Taxpayer - [Deceased's Full Name]

Dear [Tax Authority],

I am writing to inquire about a potential tax refund for the estate of my late [relationship to deceased, e.g., father, mother, etc.], [Deceased's Full Name], who passed away on [Date of Death]. The Social Security Number of the deceased is [SSN].

We have filed the last tax return for [Year] and believe there may be a refund due. We are seeking clarification regarding the status of this refund and the necessary steps to facilitate it for the estate.

Attached to this letter are the required documents including a copy of the death certificate, proof of my relationship to the deceased, and the completed Form 1310 if applicable.

Thank you for your assistance in this matter. Please feel free to contact me via the information provided above should you require any further details or documentation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]