

# Tax Refund Notification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that a tax refund has been processed for the estate of [Deceased's Name], who passed away on [Date of Death].

The total amount of the tax refund is [Insert Amount]. This refund will be issued to the estate and may be subject to the normal processing times.

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]