

# Child Tax Benefit Application Progress Follow-up

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to inquire about the status of my Child Tax Benefit application submitted on [insert submission date]. My application reference number is [insert reference number].

As the financial support from this benefit is crucial for my family, I would greatly appreciate an update on the progress of my application and any further information you might need from me to expedite the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]