

Child Tax Benefit Application Correction Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to submit a correction to my Child Tax Benefit application submitted on [Insert Original Submission Date].

The details that require correction are as follows:

- Incorrect Information: [Describe the incorrect information]
- Correct Information: [Describe the correct information]

Please update my records accordingly and confirm once the changes have been made. If you need any additional information or documentation to process this correction, please feel free to contact me at the above phone number or email address.

Thank you for your attention to this matter.

Sincerely,

[Your Name]