

# Excise Tax Refund Approval Announcement

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are pleased to inform you that your application for an Excise Tax Refund has been approved. After careful review, we have found your request to meet the necessary criteria as outlined in our policies.

Your approved refund amount is [Insert Amount]. Please expect the payment to be processed within [Insert Time Frame]. If you have any questions regarding this process, do not hesitate to reach out to our office at [Insert Contact Information].

Thank you for your continued compliance and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]